



To
All IVAO Members

Issue Date
17 March, 2014

Contact Person
secr@ivao.aero

Attachments
none

Board of Governors Meeting Minutes

*This communication is shared with all IVAO members for information purposes only.
The Board of Governors Meeting is held in private.*

Please find here an extract of the meeting minutes for the BoG meeting held on 15 March, 2014.

Agenda

1. Q&A with the EXEC
2. Issue previous meeting:
3. Decision about Roles and Responsibilities EXEC
4. Final review balance 2013/budget 2014
- 5.a. Update/Amendment R&R's: R&R 9.5
- 5.b. Article 6.1.6: pilots scheduling system
6. User Satisfaction Survey
7. IVAO Website
8. Review of the whole By Laws
9. Forum Rules review
10. AOB

Minutes

Opening meeting by the President at 18.00 UTC

Participation Details

# Invited	# Present	# Proxied	# Absent	Meeting Status
9	7 (77%)	0 (0%)	2 (22%)	valid (78%)
Participant		Status	Proxy	
101031 - Eric J. Olson		present		
124365 - Filip Jonckers		absent		
156794 - Gert Battenberg		present		
175283 - Sandor Fraiko		present		
175560 - Bob van der Flier		present		
179918 - Conny Eklund		absent		
195667 - Vybhava K. Srinivasan		present		
218981 - Elias Herrero		present		
263099 - Maxime Esnau		present		

Note: Although Maxime Esnau reported unable to attend, unfortunately he signed in, although he was not there. Hence, count for actual number of governors present is 6.

1. Q&A with the EXEC.

Unfortunately no one of the EXEC was able to attend. Hence item withdraw.

2. Issues previous meeting:

Main item indicated here was the update/amendment of the R&R's, namely R&R 6.1.6 and R&R 9.5
These issues are on the agenda. See here under, point 5.

3. Decision about Roles and Responsibilities EXEC.

Some discussions followed on a number of items, especially those brought forward through the GA Members Forum.

The final conclusion on the Roles and Responsibilities is more that it has to be seen as a framework. In a later



stage there will be so-called SOPs (Standard Operating Procedures) defined to regulate the specific working procedures.

With that the following motion was brought to a vote and agreed upon.

Motion: 1. Executive 1.1) General responsibilities: 1.1.1) Distribution of all emails directed towards general email addresses to the responsible departments (as required). 1.1.2) Evaluation and adjudication of member suspensions. 1.1.3) Responsible for issuing the 'Spirit of IVAO' awards per the award requirements. 1.1.4) Review of all-user NOTAMs prior to sending and monitoring of divisional NOTAM. 1.1.5) Clarification of the rules and regulations (spelling and grammar). 1.1.6) Execution of rules and regulations of the network. 1.2) Responsibilities related to BoG: 1.2.1) Provide recommendations on candidates for senior department director and assistant director positions. 1.2.2) Recommendations for changes to R&R's. 1.2.3) Execution of BoG decisions. 1.2.4) Attend, at minimum, quarterly meetings with the BoG to discuss performance of the network. 1.3) Responsibilities related to divisions: 1.3.1) Opening/closing of divisions and official IVAO FIRs (OIFs). 1.3.2) Approval of Division Websites. 1.3.3) Administration of division directors and assistant directors. 1.3.4) Conflict resolution and mediation between divisions. 1.3.5) Liaise with divisions and conduct an annual review. 1.4) Responsibilities related to departments: 1.4.1) Coordination between departments. 1.4.2) Appointment and scanning of department advisers, based on recommendation for appointment and discharge of department advisers. 1.4.3) Liaise with departments and conduct a quarterly status meeting. 1.5) Responsibilities related to supervisors: 1.5.1) Propose, Evaluate, appoint, and remove supervisors. 1.5.2) Define guidelines for supervisor tasks. Current Department Size: 5 Executive Council Members

Author: Bob van der Flier

Voting

Type: public - Majority: regular

Results:

- 6x Agree : Bob van der Flier, Elias Herrera, Eric J. Olson, Gert Battenberg, Sandor Fraiko, Vybhava K. Srinivasan

Conclusion: Agree

This will open the possibility now to enable applications for the members of the EXEC.

Expect opening soon, whereby applications has to be addressed to the vzw@ivao.aero

The application will be closed at 15/4, 2014.

Action: Announcement application to be published.

4. Final review balance 2013/budget 2014.

In the next Annual General Meeting planned at March 30, 2014, the balance 2013 and the budget 2014 will be presented to the General Assembly for approval.

5.a. Update/Amendment R&R's: R&R 9.5

A short discussion revealed that some identity issue may arise between the role/task of an ADM and a SUP. On the Network both have the same technical rights, although the function description itself appears slightly different.

Ideally it should be possible to differentiate in the system as such that ADM and SUP rights are set differently. This will be looked upon further.

Consequently it was said to leave it for now and look into the option soon.

Action: Investigate different technical settings for ADM and SUP.

5.b. Article 6.1.6: pilots scheduling system.

It was noted that different possibilities could occur. Preference was expressed for not permanently blocking/binding flight call signs, e.g. in relation to a VA.

Still for practical reasons some order is required. Concluding the following motion was formulated and voted upon.



Motion: Update Rule - 6.1.6 - Pilots may use the scheduling system available on the Flight Operations Department website to reserve a callsign. Preference for the use of a callsign associated with a scheduled flight will be given to the booked pilot, however, the booked callsign will only be reserved for 15 minutes after the scheduled time. [Implementation of this Rule will be pending Flight Scheduling System Going Online]

Author: Vybhava K. Srinivasan

Voting

Type: public - **Majority:** regular

Results:

- 6x Agree : Bob van der Flier, Elias Herrero, Eric J. Olson, Gert Battenberg, Sandor Fraiko, Vybhava K. Srinivasan

Conclusion: Agree

6. User Satisfaction Survey.

Meanwhile some worthwhile comments were issued in the GA Forum. These were brought back to the attention of those directly involved.

Soon we will receive more info on the possible update , which may be presented “soon” to the IVAO Network Users.

7. IVAO Website

Meanwhile the front side got some clear face now, Still a lot need to be done inside to get a.o. the user access data to be worked out properly.

Specific members of the BoG will have a further look into the further progress, while the BoG itself is looking forward to a more detailed briefing in a later stage.

8. Review of the whole By Laws

Meanwhile a complete review here has been started and it will come to a proposal as soon as feasible.

Action: Activity to be monitored (SECR)

9. Forum Rules review.

Still the Forum Rules need to be examined and if needed, updated/amended.

Meanwhile technically these nicknames input was turned back, awaiting further steps.

10. AOB

Decision was taken for a new proper date for the postponed Annual GA meeting.

It will take place on **30th March, 2014. 17.00 UTC**, same agenda as before.

Action: Since the NPO Seat has been officially and effectively been moved now, all address references of IVAO/NPO to be changed to refer to new seat address.

That is: **IVAO vzw, Werfstraat 89, 1570 Galmaarden, Belgium**

Meeting was closed around 1935

Kind Regards,

Vybhava Srinivasan

President

Bob van der Flier,

Secretary